

*ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES*  
*November 6, 2025*

*Lexi Lausten, Trustee Chair*  
*Joshua S. Gerth, Trustee Vice Chair*  
*R. Dee Stone, Trustee*  
*Brian M. Johnson, Fiscal Officer*

**Mrs. Lausten** called the meeting to order and welcomed attendees including: Fiscal Officer Brian Johnson, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Law Director Margaret Comey, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Sgt. Tom Lang, Fiscal Office Clerk Katie Arnold, Director of Finance Tammy Disque, Molly, Mark

**Mrs. Lausten** called the meeting to order at 11 A.M.

**MOTION TO ADOPT AGENDA**

**Mrs. Lausten** moved to adopt the agenda. **Mrs. Stone** seconded the motion. Vote: 3 years

**BOARD OF TOWNSHIP TRUSTEES / FISCAL OFFICER**

Trustees had no comments.

Resolution Authorizing the Fiscal Officer to Engage Bastin & Company, LLC, Certified Public Accountants, on Behalf of the Township and to Accept, Execute and Deliver an Engagement Letter Dated October 27, 2025, with Bastin & Company, LLC

**Mrs. Lausten** moved to adopt the resolution presented by Mr. Johnson. **Mrs. Stone** seconded the motion.

**Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

**RESOLUTION NO. 25 – 1106 - 01**

**AUTHORIZING THE FISCAL OFFICER TO ENGAGE BASTIN & COMPANY, LLC,  
CERTIFIED PUBLIC ACCOUNTANTS, ON BEHALF OF THE TOWNSHIP AND TO  
ACCEPT, EXECUTE AND DELIVER AN ENGAGEMENT LETTER DATED  
OCTOBER 27, 2025 WITH BASTIN & COMPANY, LLC**

WHEREAS, the Auditor of State of Ohio (“AOS”) requires the Township to file annually its draft financial statements by utilizing an electronic portal known as the Hinkle System; and

WHEREAS, Bastin & Company, LLC, certified public accountants, an Ohio limited liability company (“Bastin”), has provided an engagement letter to the Director of Finance dated

October 27, 2025 (the “Engagement Letter”), providing for the rendering of such certified public accounting services to the Township in the form attached hereto as Exhibit A; and

WHEREAS, the Fiscal Officer believes that Bastin is qualified to provide such services to the Township and recommends that the Township engage Bastin to provide said accounting services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (“Board”) of Anderson Township, County of Hamilton, State of Ohio (“Township”), as follows:

Section 1. That the Board hereby determines that it is in the best interest of the Township to approve the Engagement Letter provided by Bastin and this Board hereby authorizes the Fiscal Officer to approve, and to execute and deliver said approval of the Engagement Letter, to Bastin.

Section 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

#### Resolution Authorizing Payments

**Mr. Gerth** moved to adopt the resolution presented by Mr. Johnson. **Mrs. Stone** seconded the motion.

**Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

#### **RESOLUTION NO. 25 – 1016 – 02**

#### **RESOLUTION AUTHORIZING PAYMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, Hamilton County, Ohio (the “Township”), as follows:

SECTION 1. This Board hereby authorizes the payment of that certain ESO Solutions Inc. invoice dated October 22, 2025, in the amount of \$37,781.53 and applied to Purchase Order No. 2025-00087, dated October 28, 2025, funds for which are appropriated for Fire & Rescue IT Equipment.

SECTION 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

## **DISCUSSION ITEMS**

### Request Authorization to Advertise for Bids for HAM Anderson Township EV Charging Project

#### **MOTION NO. 25 – 1106 – 03**

**Mrs. Stone moved to authorize advertisement of the “HAM Anderson Township EV Charging project, which will be funded by federal Carbon Reduction Funds and Ohio Toll Revenue Credits (TRC) in lieu of local match and supplemented by 1994 TIF funds in the 2025 budget.**

**Mr. Sievers** said that because of flood plain issues the charging station planned for the trail head on Kellogg is being moved to Anderson Center.

### Recycling for Multi-Family Housing Occupants

**Mr. Sievers** stated Rumpke customers in single-family homes already pay for recycling. Those who pay for trash via HOA fees do not have recycling included, thus the need to target those residents. Staff worked with Hamilton County Resource to make Anderson Township a pilot program. Hamilton County Resource will provide education and bins for residents and enclosures for recycling and trash. The plan should reduce the recycling center need but might require additional funds in 2026.

**Mrs. Stone** asked about the cost difference. **Mr. Sievers** stated it would be about the same. **Mrs. Lausten** noted this cost would directly benefit residents only.

### Resolution Approving Settlement Agreement and General Release with Jared Voeller, Authorizing its Execution and Delivery, and Appropriating Funds for the Performance Thereof

**Mrs. Stone** moved to adopt the resolution presented by **Mrs. Earhart**. **Mr. Gerth** seconded the motion.

**Mr. Johnson** called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

#### **RESOLUTION NO. 25 – 1106 – 04**

#### **RESOLUTION APPROVING SETTLEMENT AGREEMENT AND GENERAL RELEASE WITH JARED VOELLER, AUTHORIZING ITS EXECUTION AND DELIVERY, AND APPROPRIATING FUNDS FOR THE PERFORMANCE THEREOF**

WHEREAS, on August 13, 2025, Jared Voeller purchased certain equipment, including a 2004 Zodiac 600 SRMN center console boat with Honda outboard motor and trailer, via a GovDeals.com auction, lot number 16697-230 (the “Equipment”); and

WHEREAS, the Township and Mr. Voeller have agreed to an adjustment of the purchase price paid for the Equipment by Mr. Voeller to reflect the condition of the Equipment;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, Ohio, as follows:

SECTION 1. This Board hereby determines that it is in the best interest of the Township to enter into that certain Settlement Agreement and General Release with Jared Voeller, of Lemon Grove, California, in substantially the form attached hereto as Exhibit A and by this reference incorporated herein (the "Agreement"), on the terms and subject to the conditions contained in the Agreement.

SECTION 2. This Board hereby approves the form of the Agreement and authorizes and directs the Township Administrator to execute and deliver the Agreement in substantially the form of Exhibit A, with such revisions thereto as she deems, after consultation with the Law Director, not to be disadvantageous to the Township, such determination being conclusively evidenced by her execution of the Agreement.

SECTION 3. This Board hereby authorizes performance of the Agreement by the Township and appropriates the sum of EIGHT THOUSAND DOLLARS (\$8,000) for the purpose of satisfying the Township's obligations under the Agreement.

SECTION 4. The preambles to this Resolution are and shall be for all purposes integral and operative parts of this Resolution.

SECTION 5. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

#### **EXECUTIVE SESSION**

**Mrs. Lausten** moved to retire to Executive Session to consider the appointment, employment, or compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1), to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3), and to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment as permitted by Ohio Revised Code Section 121.22(G)(4). Mr. Stone seconded the motion.

**Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

**Mrs. Lausten** moved to return from Executive Session. **Mrs. Stone** seconded the motion.

**Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

#### **ITEMS RESULTING FROM EXECUTIVE SESSION**

**Mrs. Lausten** moved to adopt the resolution below. **Mrs. Stone** seconded the motion.

**Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

**RESOLUTION NO. 25 – 1106 – 05**

**RESOLUTION APPROVING A SETTLEMENT WITH MEGAN M. SABA AND  
AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT AND  
COMPLETE RELEASE WITH MEGAN M. SABA**

WHEREAS, Megan M. Saba, through her attorneys, O'Connor, Acciani & Levy, LPA ("OAL"), has negotiated a settlement of certain claims she alleges against the Anderson Township Fire & Rescue Department in Case No. A 2504432 in the Hamilton County Common Pleas Court (the "Litigation");

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, Ohio (the "Township"), as follows:

SECTION 1. That this Board hereby determines that it is in the best interest of the Township to enter into a settlement with Megan M. Saba in connection with the Litigation and that this Board hereby approves that certain Settlement Agreement and Complete Release between the Township and Megan M. Saba pertaining to the Litigation negotiated with OAL by Thomas Allen, Esq., counsel for the Township (the "Agreement").

SECTION 2. That the Township Administrator is hereby authorized to execute and deliver the Agreement in substantially the form presented to this Board, with such changes thereto as she deems, after consultation with Thomas Allen, Esq., not to be disadvantageous to the Township, such determination being conclusively evidenced by her execution of the Agreement.

SECTION 3. That this Board hereby approves the payment of the sum of THIRTY THOUSAND DOLLARS (\$30,000) to Megan M. Saba and OAL in settlement of the Litigation as provided in the Agreement, and hereby appropriates said sum for the purpose to be paid upon execution of the Agreement, which sets forth, among other things, a complete release of all claims by Ms. Saba against the Township and its employees, including the Anderson Township Fire & Rescue Department, relating to the circumstances therein described.

SECTION 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

**RESOLUTION NO. 25 – 1106 – 06**

**Mrs. Lausten** moved to approve a 3% wage increase for non-collective bargaining employees and a 5% increase for the Assistant Township Administrator for Human Resources and a 5% increase for the Assistant Township Administrator for Operations all effective January 1, 2026. **Mrs. Stone** seconded the motion.

**Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

## RESOLUTION NO. 25 – 1106 – 07

**Mr. Gerth** moved to increase staffing levels within the Fire and Rescue Department as follows:

Rank / Position	Member of IAFF Local 3111	Authorized Maximum Staffing Level	
		2025	2026
Chief	no	1	1
Assistant Chief	no	1	1
Battalion Chief	no	4	4
Lieutenant	yes	12	12
Firefighter	yes	54	60
Total Firefighters		72	78

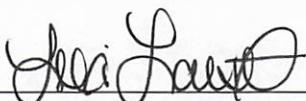
No additional personnel are to be hired without further Board action. **Mrs. Lausten** seconded the motion.

**Mr. Johnson** called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

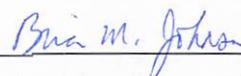
### **MOTION TO ADJOURN**

**Mrs. Lausten** moved to adjourn the meeting. **Mrs. Stone** seconded the motion.

**Mr. Johnson** called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.



Lexi Lausten, Chair

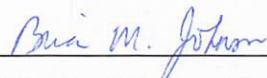


Brian M. Johnson, Fiscal Officer

### **CERTIFICATION**

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 6<sup>th</sup> day of November 2025, and that said minutes have been duly entered upon the Journal of said Township.

This 18<sup>th</sup> day of December 2025.



Brian M. Johnson, Fiscal Officer